



**THE PREPARATORY CHARTER SCHOOL
OF MATHEMATICS, SCIENCE, TECHNOLOGY & CAREERS**

Pat Wright
Chief Executive Officer

Jo Ann P. Moore, M.Ed.
Principal

**MINUTES OF MEETING OF BOARD OF TRUSTEES
SEPTEMBER 8, 2021 - 5:30PM**

The meeting of the Board of Trustees was held on ZOOM using the link below the 11th day of August 2021, and was called to order at 5:30PM

ZOOM LINK:

<https://zoom.us/j/97040993935?pwd=TnZXREIFMzVCRUfCWmk1VGv6dTJ4dz09>

Present: Frederic Musilli, Jennifer Massenburg, Christina Formosa, The Honorable Vincent N. Melchiorre, Dyana Baurley (late), Nakia Carr, Deandra Blow, Michael Giangordano, II, Mark Rago
Absent: Danee Wright, Gloria Wallace,

NO PUBLIC COMMENTS

Upon motion, duly made and seconded

RESOLVED unanimously, to approve and accept the Board Minutes of August 11th Board meeting.

CEO Updates:

- COVID-19 Testing for students and Staff will begin next week. All staff and students will be tested at least once a week. We test 100 students and 15 staff members each day. The results come back in 24 hours.
- COVID-19 Vaccination Clinic will be setup for all students, parents and staff members during the Back to School Night.

RESOLVED unanimously to approve and accept the addition of a Part-time temporary nurse to support COVID-19 testing. The estimated cost for the position is \$32,700. The position is for 20-25 hours a week at \$30 per hour.

RESOLVED unanimously to authorize the school administration to seek approval from Pennsylvania Department of Education to use ARP ESSER III funding to lease four modular classrooms at an estimated cost of \$240,000 per year with a 2-year lease agreement.

School Updates: - Building Expansion

- Meeting with contractors to finalize
- Need to file building permits
- Friends and Prep Charter Board need joint involvement relative to expansion
- Setting up meetings with Daniel Calvin regarding RCAP grant to fund building expansion.
- Meeting scheduled tomorrow to select a contractor based on bid requirements and qualifications.

Repice & Taylor: We are going through our annual financial audit. So there is no budget to actual financials this month. We will present two months financials (August and September) next month Board meeting. Edmund from Barbacane, Thornton & Company will present a draft report of the fiscal audit at the next meeting. ESSER ii, Title I, II, III & IV applications are completed. We are working on the ESSER III application which is November 30th.

RESOLVED unanimously, to approve and accept the Current Check Register of August 31, 2021 prepared by Repice & Taylor, Inc.

RESOLVED unanimously to approve and accept the Investment Updates.

RESOLVED unanimously, to approve and accept the Treasurer's Report.

RESOLVED unanimously, to approve and accept the Title I Schoolwide Plan for 2021-2022 school year.

RESOLVED unanimously, to approve and accept the retention bonus pay schedule. Bonuses were previously approved as part of the 2021-2022 Budget in June Board meeting. There were no changes in the bonus amounts approved by the Board. The 12 month employees were paid on 7/15/21 payroll in the amount of \$66,000 total, 11 month employees will be paid on 8/31/21 in the amount of \$4,000 total, and 10 month employees will be paid on 9/15/21 in the amount of \$81,500 total.

RESOLVED unanimously, to approve and accept the contract with Mario Dattilo for talent consulting services with the exclusion of candidates previously engaged in the last 6 months.

RESOLVED unanimously with Fred Musilli and Michael Giangliordano abstaining, to approve and accept the proposal from Villanova Insurance Partners in the amount of \$71,365 for commercial package, property, comprehensive crime and general liability, professional liability, sexual abuse/molestation, employee benefit liability, auto insurance, educator's legal liability, commercial umbrella and workers' compensation. Fred and Michael disclosed their business relationship with Villanova Insurance Partners to all board members.



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EXECUTIVE SESSION was held from 7:34pm to discuss personnel matters.

The Board exited Executive Session at 8:08pm and voted unanimously to follow the proposal on a Grievance Policy.

RESOLVED unanimously, to adjourn the meeting at 8:10 pm.

Next Board Meeting is scheduled for Wednesday, October 11, 2021 at 5:30pm.

Minutes of September 8, 2021 Approved By:

Christina Formosa

Christina Formosa, Secretary of the Board of Trustees






BOARD MINUTES - SEPTEMBER 2021

Final Audit Report

2021-10-27

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"BOARD MINUTES - SEPTEMBER 2021" History

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