



THE PREPARATORY CHARTER SCHOOL
OF MATHEMATICS, SCIENCE, TECHNOLOGY & CAREERS

Pat Wright

Chief Executive Officer

Jo Ann P. Moore, M.Ed.

Principal

MINUTES OF MEETING OF BOARD OF TRUSTEES
August 9, 2023- 5:30 PM

Zoom Meeting

<https://us06web.zoom.us/j/83666766453?pwd=MVJrNjIvcnAydUZwdVVSNNU2UHdOdz09>

The meeting of the Board of Trustees was held via Zoom Meeting on the 9th day of August 2023, and was called to order at 5:32PM.

Present: Frederic Musilli, The Honorable Vincent N. Melchiorre, Jennifer Massenburg, Michael Giangordano, II, Christina Formosa, Carmella Granger, Lewis Maye, Dyana Baurley, Bria Young

Absent: Annette Kelly, Damaris Garcia, Deadra Blow

NO PUBLIC COMMENTS

Upon motion, duly made and seconded

RESOLVED unanimously to approve and accept the Board Minutes of July 12, 2023.

CEO Updates:

RESOLVED unanimously, to approve final version of Parent/Student Handbook.

RESOLVED unanimously, to approve final version of Employee Handbook.

School Updates:

Discussion on revision of Building plan/layout had been made. Will be meeting tomorrow, August 10, 2023, to present plans to submit to the City in order to approve building permits.

Financial Report:

RESOLVED unanimously, to approve and accept the Financial Statements and Check Register for the month of July 31, 2023, as prepared by Repice and Taylor, Inc. The audit is scheduled for September.

RESOLVED unanimously to approve and accept the Investment updates.

RESOLVED unanimously to approve and accept the June Treasurer's Report.

Old/New Business:

RESOLVED unanimously to approve the Tuition Reimbursement Policy as presented. The policy was updated with the recommendations from the Board.

RESOLVED unanimously to approve the contract with Bellevue Hotel for Senior Prom for the 2023-24 school year.

RESOLVED unanimously to approve the contract with DJF Group Inc. for Senior Graduation for the 2023-24 school year.

RESOLVED unanimously to approve the contract with Mechanical solutions for HVAC Services for the 2023-24 school year.


RESOLVED unanimously to approve increased insurance rate premium from Utica Insurance.

NO Executive Session

RESOLVED unanimously, to adjourn the meeting at 6:30pm.

Next Board meeting is scheduled for Wednesday, September 13, 2023 at 5:30pm.

Minutes of August 9, 2023 Approved By:



Christina Formosa, Secretary of the Board of Trustees







1. Board Meeting Minutes 8.9.23 (1)

Final Audit Report

2023-09-14

Created:	2023-09-14
By:	Debbie Pinder (dpinder@prepchs.org)
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"1. Board Meeting Minutes 8.9.23 (1)" History

-  Document created by Debbie Pinder (dpinder@prepchs.org)
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