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**THE PREPARATORY CHARTER SCHOOL**  
**OF MATHEMATICS, SCIENCE, TECHNOLOGY & CAREERS**

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**Pat Wright**

*Chief Executive Officer*

**Jo Ann P. Moore, M.Ed.**

*Principal*

**MINUTES OF MEETING OF BOARD OF TRUSTEES**  
**July 12, 2023- 5:30 PM**

Zoom Meeting

<https://us06web.zoom.us/j/84578937797?pwd=TUc5YnRzTmR4M3VoUDluNGYwamRhUT09>

The meeting of the Board of Trustees was held via Zoom Meeting on the 12<sup>th</sup> day of July 2023, and was called to order at 5:38PM.

Present: Frederic Musilli, The Honorable Vincent N. Melchiorre, Jennifer Massenburg, Michael Giangordano, II, Christina Formosa, Carmella Granger, Lewis Maye  
Absent: Annette Kelly, Dyana Baurley, Damaris Garcia, Deadra Blow

NO PUBLIC COMMENTS

Upon motion, duly made and seconded

TABLED unanimously, to re-elect Gloria Wallace and Nakia Carr as members of Board of Trustees.

RESOLVED unanimously to approve and accept the Board Minutes of June 14, 2023.

RESOLVED unanimously, to approve to elect Bria Young as a Board member for the term July 1, 2023 through June 30, 2026.

CEO Updates:

CEO presented the draft of Code of Conduct to the Board. An updated copy will be distributed in August meeting.

School Updates:

Discussion on changes in project with the 9,000 sqft steel building. An extension will be filed for the zoning permits in next 2 weeks.

RESOLVED unanimously, to approve to pay 50% (\$37,500) of the Landmark Architectural Design Change Order as presented in the total amount of \$75,000.

RESOLVED unanimously, to approve the loan extension agreement as listed below. There are no other changes in the agreement besides the extension to September 30, 2023.

RESOLVED unanimously, to approve:

And now this 12th day of July 2023, after a unanimous vote of its Board of Trustees, the Preparatory Charter School of Mathematics, Science, Technology, and Careers hereby resolves that it will guarantee a loan with First Citizens Community Bank for the Friends of the Preparatory Charter School with the amount not to exceed \$1.1 million for the purpose of a school expansion project.

Furthermore, the Board of Trustees authorizes Frederic D. Musilli, in his capacity as Chairman of the Board of Trustees, to execute and deliver to First Citizens Community Bank, on its behalf, the loan documents and any and all other documents, agreements, and certificates reasonably necessary to consummate the loan.

RESOLVED unanimously, to approve and accept the Financial Statements and Check Register for the month of June 30, 2023, as prepared by Repice and Taylor, Inc. The audit is scheduled for September.

RESOLVED unanimously to approve and accept the Investment updates as presented.

RESOLVED unanimously to TABLE the tuition reimbursement policy as presented. The policy will be updated with the recommendations from the Board.

RESOLVED unanimously to approve the health insurance renewal with Independence Blue Cross at overall 2.85% increase for SY 2023-24.

RESOLVED unanimously to approve the contract with the Specialized Education of Pennsylvania, Inc. to provide behavioral, social, emotional and special education services for 2023-24 school year.

RESOLVED unanimously to approve the contract with Foundations, Inc. to provide professional development for 2023-24 school year.

RESOLVED unanimously to approve to submit PDE-418 Application for Lease Reimbursement.

Executive Session was held from 6:33pm to 6:53pm to discuss personnel and legal matters.

RESOLVED unanimously, to adjourn the meeting at 6:55pm.

**Next Board meeting is scheduled for Wednesday, August 9, 2023 at 5:30pm.**

Minutes of July 12, 2023 Approved By:

*Christina Formosa*

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Christina Formosa, Secretary of the Board of Trustees







# JULY BOARD MINUTES

Final Audit Report

2023-09-06

Created:	2023-09-06
By:	Debbie Pinder (dpinder@prepchs.org)
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## "JULY BOARD MINUTES" History

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