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**THE PREPARATORY CHARTER SCHOOL**  
**OF MATHEMATICS, SCIENCE, TECHNOLOGY & CAREERS**

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**Pat Wright**  
*Chief Executive Officer*

**Jo Ann P. Moore, M.Ed.**  
*Principal*

**BOARD OF TRUSTEES MEETING**  
**November 8, 2023 – 5:30 PM**  
**AGENDA**

- i. Call to Order**
- ii. Public Comment on Agenda Items**
- iii. Approval of Board Minutes of October 11, 2023**
- iv. Presentation from Michael Holland**
  1. Approval of Insurance Proposal for Cyber Security and Active Shooter
- v. CEO Updates**
  1. Community Service Project Partners
  2. Observation of Youth Court
  3. Marketing Effort
    - i.** College/Trade Fair and Financial Workshops
    - ii.** Visits to Middle Schools
    - iii.** Open House: November 16, 2023
  4. Board Holiday Dinner
    - i.** Tentative Date- Wednesday, December 13 or Thursday, December 14
- vi. School Updates- Building Expansion**
- vii. Financial Report**
  1. Approval of Financial Statements and Check Register for the month of October 31, 2023 prepared by Repice & Taylor, Inc.
  2. Investment Updates
  3. Treasurer's Report
- viii. Old/New Business**
  1. Approval of Balfour Printing Services for Yearbooks
  2. Reminder: CPAC Board Member Vacancy
- ii. Executive Session**
- iii. Adjournment**

**Next Board Meeting is scheduled on Wednesday, December 13, 2023.**