



THE PREPARATORY CHARTER SCHOOL
OF MATHEMATICS, SCIENCE, TECHNOLOGY & CAREERS

Pat Wright
Chief Executive Officer

Jo Ann P. Moore, M.Ed.
Principal

BOARD OF TRUSTEES MEETING
May 8, 2024 – 5:30 PM
AGENDA

- i. Call to Order**
- ii. Public Comment on Agenda Items**
- iii. Approval of Board Minutes of April 9, 2024.**
- iv. CEO Updates**
 1. Monthly Ops Report- April
 2. Approval of Facilities License Agreement
 3. Approval of Change to Prep Charter's Academic Curriculum
- ii. School Updates- Building Expansion**
 1. Approval of Loan Commitment Letter
 2. Approval of Change in Lease Terms
 3. Review of Closing Checklist
- iii. Financial Report**
 1. Approval of Financial Statements and Check Register for the month of April 30, 2024 prepared by Repice & Taylor, Inc.
 2. Approval of 990 Tax Form 2024 prepared by Repice & Taylor, Inc.
 3. Approval of Salary Schedule for 24-25 School Year.
 4. Investment Updates
 5. Treasurer's Report
- iv. Old/New Business**
 1. Approval of the Employee Handbook for the 24-25 School Year.
 2. Approval of the 24-25 School Year Calendar.
 3. Approval of the 24-25 Board Meeting Calendar.
- v. Executive Session**
- vi. Adjournment**

Next Board Meeting is scheduled on Wednesday, June 12, 2024.

Important Dates:

May 6-10: Teacher Appreciation Week
May 13-24: Keystone Testing
May 16: Junior/Senior Prom
May 23: Freshman Orientation
May 31: International Day
June 4-6: Senior Finals
June 7: Senior BBQ
June 9-12: Senior Trip
June 10-13: 9th, 10th, 11th Grade Finals
June 18: Graduation