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**THE PREPARATORY CHARTER SCHOOL**  
**OF MATHEMATICS, SCIENCE, TECHNOLOGY & CAREERS**

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**Pat Wright**

*Chief Executive Officer*

**Jo Ann P. Moore, M.Ed.**

*Principal*

**MINUTES OF MEETING OF BOARD OF TRUSTEES**

**May 8, 2024- 5:30 PM**

Zoom Meeting

<https://us06web.zoom.us/j/84061743347?pwd=ErDoUcPHBui35INexMI0qPM0QXpe6b.1>

The meeting of the Board of Trustees was held via Zoom Meeting on the 8<sup>th</sup> day of May 2024, and was called to order at 5:35PM.

Present: Frederic Musilli, Jennifer Massenburg, Christina Formosa, The Honorable Vincent N. Melchiorre, Deadra Blow, Michael Giangiorano, II, Carmella Granger, Bria Young

Absent: Damaris Garcia, Lewis Maye, Annette Kelly, Dyana Baurley

**NO PUBLIC COMMENTS**

**Upon motion, duly made and seconded**

RESOLVED unanimously to approve and accept the Board Minutes of April 9, 2024.

**CEO Updates:**

Reviewed Monthly Ops Report for April.

TABLED unanimously to approve Facilities License Agreement

RESOLVED unanimously to approve of Prep Charter's Academic Curriculum.

**School Updates:**

Reviewed Loan Commitment Letter

TABLED unanimously to approve the Change in Lease Terms Addendum. The board has requested a special meeting or to circulate the revised addendum for board approval via email to approve the changes as discussed.

Reviewed FCCB's \$5,500,000 Commercial Term Loan Closing Checklist for the new building.

**Financial Report:**

RESOLVED unanimously to approve and accept the Financial Statements and Check Register for the month of April 30, 2024, as prepared by Repice and Taylor, Inc.

RESOLVED unanimously to approve 990 Tax Form 2024, as prepared by Repice and Taylor, Inc.

RESOLVED unanimously to approve Salary Schedule for 24-25 SY, as prepared by Repice and Taylor, Inc.

RESOLVED unanimously to approve and accept the Investment updates.

RESOLVED unanimously to approve and accept the Treasurer's Report.

**Old/New Business:**

RESOLVED unanimously to approve Employee Handbook for the 24-25 SY.

RESOLVED unanimously to approve School Year Calendar for the 24-25 SY.

RESOLVED unanimously to approve the Board Meeting Calendar for the 24-25 SY.

**Executive Session**

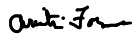
Executive session was held at 7:12pm to discuss personnel matters.

**Adjournment:**

RESOLVED unanimously to adjourn the meeting at 7:38pm.

**Next Board meeting is scheduled for Wednesday, June 12, 2024 at 5:30pm.**

Minutes of May 8, 2024 Approved By:



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Christina Formosa, Secretary of the Board of Trustees